



TO ELECTRONICALLY TRANSFER STOCK

Your broker can electronically transfer shares of stock to the University of Missouri. You will need the following information to complete the transfer to our account:

- **Name of company: Pershing LLC**
- **Account name: The Curators of the University of Missouri**
- **DTC number: 0443**
- **University of Missouri account number: N7M-001061**
- **Please include the donor's name**

If you need technical assistance when completing your transfer, please contact the Office of the Treasurer for the University of Missouri: Ms. Ashley Caldwell, (573) 884-3105 or Mr. Brian McNamee, (573) 882-2316

TO MANUALLY TRANSFER AN ENTIRE STOCK CERTIFICATE

Step 1: Obtain and complete a stock power agreement (available at any banking institution) and have your signature guaranteed.

- If requested, please identify that you assign the shares to the "Curators of the University of Missouri"
- If a tax identification number is requested, please use: 43-600-3859

Step 2: Mail the stock power agreement and stock certificates to Missouri S&T in **two separate envelopes** to the address below. This will ensure that if one envelope is lost, the stock is not negotiable.

Missouri University of Science and Technology
Development Office
400 W. 10th St.
209 Castleman Hall
Rolla, MO 65409-0460

TO MANUALLY TRANSFER A PORTION OF A STOCK CERTIFICATE

Step 1: Obtain and complete a stock power agreement (available at any banking institution) and have your signature guaranteed.

- If requested, please identify that you assign the shares to the "Curators of the University of Missouri"
- If a tax identification number is requested, please use: 43-600-3859

Step 2: Mail the stock power agreement and stock certificates to Missouri S&T in **two separate envelopes** to the address listed above. This will ensure that if one envelope is lost, the stock is not negotiable.

Step 3: Please identify your return address and social security number, along with a letter of instructions stating the amount of stock you wish to transfer to Missouri S&T and the amount you wish to be reissued in your name (it will take approximately 4 weeks to reissue the shares).